

DISMANTLING EXPOMIN 2018

IMPORTANT

REMOVAL OF MERCHANDISE AND STANDS DISMANTLING

Exhibitors are reminded that it is possible to remove in visitor opening hours and for safety reasons, elements and products can ONLY be removed by hand on April 27th from 17:30 until 19:30. The removal of equipment, machinery, products on display and items from your stand, on April 28th and 29th from 09:00 until 20:00 hours and on April 30th from 09:00 until 18:00 hours in continuous opening hours.

It is important to consider that vehicles' access to the fairground shall be forbidden on April 27th. The removal of items shall be done ONLY by hand during opening hours.

We request that you carry out all coordination efforts in order to meet the required deadlines.

The commitments adopted by the Organization Committee with the fairground make it necessary for us to insist on the same, assuming that any exhibitor who has not picked up materials after the deadlines and schedules indicated, has abandoned them and therefore the Organization Committee will proceed to remove the same and use them for whatever purposes it sees fit, invoicing the exhibitor for any expenses involved in the same.

We request exhibitors to remain alert during dismantling so as to avoid any losses. It is NOT recommended to leave isolated elements or material in the booth area.

The organization will NOT be held responsible for potential losses which may occur during dismantling period.

GOODS REMOVAL AND DISMANTLED ELEMENTS

For removal of goods, equipment, exhibition products and materials, the **internal guide** with which these items were checked in should be presented.

If you do not have this document you can request and complete a new internal exit guide which will be authorized by the pavilion manager. This guide should be supported by a copy or photocopy of the corresponding dispatch guide.

In the case of equipment or goods with temporal admission, these should be supported by a copy or photocopy of the admission plus the letter from the Customs Agency authorizing the change of address.

It is important to remember:

It is responsibility of each exhibitor company to remove the remaining material, debris and waste due to works construction and stand assembly. The work area should remain always clear and clean.